

Location: 17 12th Ave S

Date: 9/13/2022

Time: 7:30am

Nampa Business Improvement District #2 September 2022 Board Meeting Minutes

1. Welcome / Call to Order: – Meeting called to order at 7:33 a.m. by Matt Lind
2. Roll Call / Introductions of Guests:
 - Board Members in Attendance: Matt Lind, Adam Hutchings, Jordan Baker, Max Chavez, Julie Vincent, Amber Bothwell, Melinda Romayor
 - Guests in Attendance: Honey Goodman, Amy Bowman, Officer Doug Kern, Officer Adam Rose
3. Approval of Past Meeting Minutes [Aug 2022]: Minutes were not approved because they were not sent out.
 - Next month both August and September minutes will need to be approved.
4. Reports:
 - **Financial:** [Jordan Baker]
 - i. **Report:** Low activity. \$160 assessed dues came in the month of August. Witco and Growth Zone payments went out totaling \$935. Balance in account is: \$73,689.
 - ii. **ACTION:** Max Romayor motioned to accept Financials as presented. Adam seconded. Passed unanimously.
 - **BID:**
 - i. Mainstreet Manager Reports
 1. Honey Goodman updated that Clean Up Day is scheduled for 9/14/22.
 2. Overview of initial work of Admin assistant in Growthzone. It is going to take more time than originally anticipated to get they system working correctly.

1. Honey Goodman showed the picture of the sample sculpture that was selected by AHCP the night before. The AHCP board selected an artist, and the sculpture is not completely finalized yet.
- i. Guests: Officer Doug Kern and Officer Adam Rose
 1. Provided update on the uptick in graffiti. It is not gang related. Mostly kinds trying to make themselves famous. There has been approximately 60 plus cases of graffiti in the past 2 months. Officer Kern will request a camera on wall street. Officer Kern will also see if there is a way that we can have an email that we report to instead of filling out a long report.
 2. Max Chevez reported that Derek Cooper is willing to donate some cameras to help with graffiti in downtown. Additionally, he reported that he will be placing a camera on his roof. As well, he found a box with a sample of the graffiti on it (like they were practicing before the sprayed the wall). The box had a name and address on it. He provided it to the police.
 3. Action Steps: 1. BID and Business Owners should write letters to the Canyon County Prosecutors Office and describe how the graffiti is affecting the quality of life of citizens and its impact on their business. 2. Diligently call police when it is found. 3. Take photos before it is cleaned to submit to police.
- **City:** [City Staff]
 - i. Code Compliance downtown buildings:
 1. Amber Bothwell reported that on September 19th there will be a public hearing: BID definitions change for vacant buildings and lots and membership fee changes.
 - i. Update on hiring for parking and code enforcement downtown: Amber Bothwell reported there are no updates.
 - ii. Vacant building ordinance: Amber Bothwell reported that on October 3rd there will be a Public Hearing: Vacant Building Registry Ordinance and Fee Schedule Adoption but will need to push back hearing to republish public notices due to error in ordinance title reference on the original public notice
 - iii. Strategic Planning Update: Amber Bothwell reported there was no update
 - iv. Assessment Rates: Amber Bothwell stated that she will schedule a meeting with legal to discuss assessment rates.
 - v. Vandalism- See above
 - **Beautification / Cleanliness:**
 - i. Seasonal Décor Committee: Amber Bothwell reports that she is working on getting Banners placed with Holiday Theme that will need to be taken down in January. Honey Goodman reported that she will request that the Design committee with DNCA take on the challenge of new banners in January. Adam Hutchings leads that committee.

- ii. Anticipated Expense of Card Stalks is \$650 for fall decorations. Adam Hutchings made the **motion** to approve the expense and it was seconded by Melinda Romayor. Passed unanimously.

5. Old Business:

- Update from Downtown Manager on collections contract – Honey Goodman that a company was found, and the executive committee reviewed. Motion to sign will take place at next months meeting.
- Planters (keeping item on agenda until mechanism in place to maintain knowledge)
- Sound System Committee: Amber Bothwell reported that the installation should start in November and will be ready for Christmas. Anticipated expense is about \$15,000 toward speakers. **Motion** for approval of expense of speakers made by Adam Hutchings and seconded by Melinda Romayor. Passed unanimously.
- Furnishings Committee (need to set up members and mandate) Max Chavez agreed to take the lead on this project.

6. New Business:

- Annual Meeting Date - date not selected. **ACTION:** Matt Lind to send out dates for email vote.
- *Action – **Motion** Executive Board motioned to purchase trick-or-treat items. Max Chavez Seconded. Passed unanimously.*

7. General Discussion:

- Bark Park: Max Chavez reported that the owner of Bark Park is willing to go into an agreement with either the city, BID or DNCA for a long-term lease up to 50 years with the stipulations that it is used for something for the community. For example, picnic tables, chairs, playground.
- For next meeting the following 2 Actions need to be added to the agenda: 1. Approval for Carriage Rides for the Christmas Tree Lightening. 2. Approval for Change of Time of the event.

8. Announcements:

- Next Executive Board Meeting October 4, 10:30am – TBD
- Next Monthly Board Meeting Tuesday October 11th, 7:30am – TBD

9. Adjournment: **Motion** to adjourn made by Max Chavez and seconded by Adam Hutchings. Adjourned at 8:55 a.m.